



**CAJON VALLEY UNION SCHOOL DISTRICT
PERSONNEL COMMISSION**

Job Class Description

CAMPUS SAFETY LEAD

DEPARTMENT/SITE:	School Site	SALARY SCHEDULE:	Classified Bargaining Unit
		SALARY RANGE:	23 per 2021/2022 Schedule
		WORK YEAR:	11 Months (206 Days)
REPORTS TO:	Coordinator – Safety and Security and Principal	FLSA:	Non-Exempt

BASIC FUNCTION:

Under the supervision of the **Coordinator-Safety and Security** and direction of the site administrator, support site and District administration in maintaining a safe and secure school campus; patrol school campus to provide for the safety, security and protection of all students, staff, visitors and property; monitor student activities and encourage students to observe fundamental courtesies and all school rules; meet with students to mediate conflicts, facilitate problem resolution, aini fl

Actively patrol school grounds and adjacent areas on foot or by other means

Behavior management strategies, verbal self-defense, and de-escalation techniques.
 Conflict resolution and mediation techniques.
 Principles and practices of providing guidance to others.
 Interpersonal skills and public relations using tact, patience, and courtesy.
 Oral and written communication skills.
 Correct English usage, grammar, spelling, punctuation, and vocabulary.
 Basic record-keeping and report writing techniques.
 Operation of standard office and safety equipment, including computer and assigned software, two-way radios, golf cart, etc.
 Health and safety regulations.
 First aid and CPR/AED procedures.

ABILITY TO:

Patrol school grounds and provide for the safety, security, and protection of all students, staff, visitors, and property.
 Interpret, apply and explain District and site policies, rules and regulations, and related procedures.
 Assure student compliance with school policies and rules in an assertive, equitable, and consistent manner.
 Serve as a positive adult role model for students, including being generally well-groomed and wearing appropriate clothing for the assignment.
 Motivate students to improve social skills, problem-solving, and conflict resolution abilities.
 Implement approved de-escalation and emergency behavioral interventions, as needed.
 Prevent or break up student conflicts and fights.
 Use good judgment and discretion in dealing with interpersonal situations and maintain the confidentiality of information.
 Relate well to students of all backgrounds and ethnic groups and gain their cooperation.
 Determine appropriate action within clearly defined guidelines.
 Respond to emergency or difficult situations quickly and adopt an effective course of action.
 Work alone effectively under stress or in situations dangerous to self or others.
 Establish and maintain cooperative and effective working relationships with others.
 Communicate effectively both orally and in writing.
 Understand and work within the scope of authority.
 Read, understand and follow oral and written instructions.
 Write clear and concise reports.
 Be flexible and adapt to changes in routine and duties.
 Be reliable in attendance and punctuality.
 Observe health and safety regulations.
 Administer first aid and CPR/AED and maintain current certifications.

EDUCATION AND EXPERIENCE:

Any combination equivalent to graduation from high school, or equivalent, supplemented by coursework in criminal justice, psychology, or related field, or 1

Professional Assault Crisis Training (Pro-ACT) Certification or other in District provided de-escalation and behavior intervention training within six months of hire. SB1626 and/or other mandated certification within six (6) months of hire.

WORKING CONDITIONS:

ENVIRONMENT:

Classroom and outdoor school environment.
Subject to noise, odors, and physical and verbal aggression.
Seasonal heat and cold or other adverse weather conditions.
Travel to multiple school sites, as needed.
Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

Walking, standing, or sitting for extended periods of time and on uneven ground to monitor the school campus and students.
Running and jumping to intervene in student and emergency situations.
Hearing sufficient to hear voices, bells, sirens, and student activity, and speaking to exchange information.
Vision sufficient to monitor school grounds, and student activities and to read or prepare written reports.
Dexterity of hands and fingers to operate a computer, assigned software, and safety or other safety-related equipment.
Bending at the waist, kneeling, squatting, or crouching to assist students.
Reaching overhead, above the shoulders, and horizontally.
Restrain students who become physically aggressive.
Constantly lift, carry, push or pull objects weighing up to 25 pounds; frequently lift or move up to 50 pounds, and occasionally lift or move up to 100 pounds.
Physical, mental, and emotional stamina to fully perform duties and responsibilities.
Physical strength and agility to safely implement approved de2Ed